

RYERSON FACULTY ASSOCIATION
Meeting of Council of Department/School Representatives

Monday, November 12, 2012
ILC, Paris/London

MINUTES

Present

Jason Lisi (Chair)	Scott Anderson	Catherine Beauchemin
Anver Saloojee	Kinga Zawada	Mitu Sengupta
André Foucault	Wayne Forsythe	Joanne DiNova
Kileen Tucker Scott	John Morgan	Stephanie Cassin
Fernando Pardo	Ian Sakinofsky	Alexandra Fiocco
Franklyn Prescod	Linging Dong	Charles Zamaria
Darko Joksimovic	Aziz Guergachi	Dawn Onishenko
Kosto Derpanis	Marsha Barber	Heather Rollwagen
Donna Koller	Dana Thomas	Nicole Neverson
Constantine Angyridis	Seth Dworkin	Meredith Schwartz
Lev Kirichian	Sharareh Taghipour	Grahame Lynch
Kaamran Raahemifar	Elaine Santa Mina	Jennifer Burwell
Miljana Horvat	Yvonne Yuan	

Regrets

David Naranjit	Dae Kun Hwang	Catherine Dowling
Bozena Todorow	Lesley Campbell	Lei Jin
Sophie Quigley	Jesmen Mendoza	Joanne McNeish
Peter Danziger	Graham Hudson	Garnet Ord
Jennifer Clarke	Thomas Barbiero	Nadya Burton
Anthony Francescucci	Rahul Sapra	Mary Sharpe
Seyed Hashemi	Stephen Swales	Linda Cooper
Jane Hao	Natalia Lumby	Diane Pirner
Bryan Kovisto	Richard Wade	Beth Swart
Garnet Ord	Gerda Cammaer	Tuna Baskoy
Vadim Geurkov	Bruno Lessard	Sheldon Rosen
Hong Yu	Cynthia Ashperger	

Staff

Agnes Paje	Stacy Stanley
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Minutes

1. Order/Establishment of Quorum
 - Meeting began with Quorum at 5:18 pm
2. Approval of Agenda (Wayne/Kaamran) Adopted.
3. Approval of minutes from November 12, 2012 (Wayne/Grahame) Adopted.

4. Opening remarks and announcements
 - General Meeting will be held on December 4, 2012.
 - The RFA holiday party will be held on December 5, 2012 at Oakum House SCC 115, from 5 pm to 10 pm. Everyone is invited to come out and celebrate.
 - Next Reps' Council Meeting will be on December 10, 2012 at the ILC.
5. Matters arising from old business
 - Reps should not be discussing or reporting what is discussed at Reps' Council meetings to Deans. They were reminded to use judgment and discretion when reporting to their department. For example, names of individuals should not be used.
 - The RFA proposal was made to the Administration regarding the anonymous Chair Evaluation. The Administration is opposed to this proposal at this time but may revisit the issue in 2015.
 - It was suggested that the RFA inquire into the Chair assessments being done, as some departments are unsure whether or not these evaluations are actually being done..
 - Marsha Barber asked everyone to share their E-Learning experiences:
 - E-learning can be helpful for students who do not have access or ability to get to the university for any reason.
 - E-learning may not be beneficial to all students. It depends on the student's learning style.
 - There is a political issue with E-Learning and feels it hasn't been properly addressed.
 - Time zones make E-Learning difficult. Also some students need an extra push or explanation which they would not receive through E-Learning.
 - It was asked if the University will be hiring people to do E-Learning if the RFA decides against it and will intellectual property rights be lost?
 - Anver stated the discussion on E-Learning has already begun at an executive level. Many RFA members are developing courses with CUPE contracts. They lose their intellectual property rights and therefore cannot edit the programs. The RFA is seriously looking into the issue. Anver strongly urged members not to develop programs free.
 - André stated some schools develop contracts aside from the Collective Agreement for E-Learning. This is a serious issue that the RFA is looking into.
 - It has come to the RFA's attention the Administration has more than one file on some members. Members are urged to make an appointment and request to see what is in their personal conduct file and whether there are one or more files. A personal conduct file is the only file the Administration should have on a member as stated in the Collective Agreement.
6. New Business
 - Health & Safety Officer, Fernando Pardo, discussed the "Fix it" website and asked everyone to visit the site. On the site members can fill out the Health & Safety questionnaire or a work orders if needed. The URL is <http://www.ryerson.ca/campusfacilities/fixit/index.html>
 - All members are required to take the Workplace Violence Prevention and Response Program.
 - Members should request a copy of certificates be put into their personal conduct file after completing any courses or training.
 - Please remove materials around your work space that are not safe.
 - Contact Catherine Drum at ext. 7086 or email, cdrum@ryerson.ca with any questions or issues regarding health & safety (please cc Fernando so he can follow up if needed). Catherine can make a recommendation for funds to purchase materials that are needed to make your work place safe. If the recommendation is denied please contact Fernando or the RFA so they can follow up.

7. Reports from Rep

- It was requested that the RFA bring forward to the Administration the issue of the RAMMS grade submission site crashing.
- Teaching schedules, working early or late
 - Members may make a request to the Chair in regards to work schedules and any changes they would like. The Chair must forward this request to scheduling, however it is not guaranteed that the request will be met.
- The Anomalies process should be completed by the end of the month.

8. Adjournment

- The meeting adjourned at 7:19 pm

Next meeting: Monday, December 10, 2012, in the International Room, ILC.