



3. Approval of minutes from November 12, 2013 (Natalia/Thomas) Adopted.
4. Opening remarks and announcements
  - The next Reps' Council meeting will be held on Thursday, February 14, 2013.
  - Jason announced his term will end in May 2013. The new Vice President, Internal and Chair of Reps' Council will be Kileen Tucker-Scott.
5. Matters arising from old business
  - Marc Eamond, Manager of the Access Centre, was a suggested guest speaker to discuss various topics, such as; make-up exams if students are ill and residences for students, as well as any other questions or topics members would like to discuss with him.
  - Denise O'Neil was also suggested to be a guest speaker to discuss diversity.
  - Some members would like Sheldon Levy or John Isbister invited to discuss members' issues and get a clearer view of faculties.
  - It was also suggested the RFA invite a speaker who can discuss Ryerson's finances.
  - Some members would like to have a representative from another university's faculty association be invited to share ideas and discuss differences in associations.
  - Jason asked that someone from the Reps' Council consider running for the board of Governors.
  - Course Loading
    - According to the Collective Agreement there is an obligation that this process be more transparent. If members have any questions or concerns, please contact the RFA.
6. New Business
  - Classes should begin 10 minutes after the hour (e.g. 10:10 AM, 2:10 PM), or 10 minutes after half past the hour (1:40, 2:40). Professors are allotted 10 minutes prior to the beginning of classes for transition and preparation, and some overlap may occur during this period while one instructor packs up while the other sets up. Instructors should make every effort to be collegial and fair during this transition period. The RFA will send an email to the Administration requesting that all University administered timetable reflect the correct start time for classes (i.e. ten past the hour) to be sure everyone is clear on this matter.
  - Reps had an open forum discussing supervision of graduate students, OVG students and why they do not receive teachers' assistant support. The RFA will be looking into the issues with the school of graduate studies.
  - Some members stated there are many issues they feel should be addressed with regard to managing grants and graduate supervision. This has a considerable impact on workload. The RFA is willing to advocate on all members behalf but as issues vary on all levels, André suggested a committee be set up of 4 or 5 Reps. These Reps would gather information about different issues then meet with André and convey their issues. The information would be passed on to the RFA executives and at the end of the semester a meeting with the Administration, the Reps' committee and the RFA would be held.

- The People First Survey that was completed last year is being taken very seriously and there will be follow-up surveys in the future.
7. Adjournment
- The meeting adjourned at 7:25 pm

Next meeting: Thursday, February 14, 2013, in the International Room, ILC.