

Toronto Metropolitan Faculty Association

CAREER ACHIEVEMENT AWARD

Nomination Form

To the nominators: Please fill in this form, attach it to the supportive documents and email it to tfa@torontomu.ca. The nomination must be received by **4 pm on April 3, 2024**.

Candidate's Name _____
(Please Print)

Service to the Profession: Please attach a separate document (up to 10 pages) describing the candidate's service to their profession (i.e. to discipline, to students, and/or to community) and include any supportive materials (e.g. 3- 5 letters of support).

The signatures of **four** nominators are required. At least two of the nominators must be members of the Executive Committee, the Representatives' Council, any Standing Committee of the TFA, or TFA Staff.

| Nominators' signature | Print Name | Position |
|------------------------------|-------------------|-----------------|
| 1. _____ | _____ | _____ |
| 2. _____ | _____ | _____ |
| 3. _____ | _____ | _____ |
| 4. _____ | _____ | _____ |

Toronto Metropolitan Faculty Association AWARDS

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| Name | TFA CAREER ACHIEVEMENT AWARD |
| Criteria | <p>Recognises a sustained, outstanding career of contributions to the profession including, but not necessarily restricted to:</p> <ul style="list-style-type: none"> ● Contributions to one's discipline ● Contributions to students ● Contributions to one's community ● Awarded annually ● Normally only one award per year; no more than two |
| Eligibility | <ul style="list-style-type: none"> ● Any member or retired member of the TFA |
| Nominations | <ul style="list-style-type: none"> ● Call issued by Professional Affairs Committee to all members of the Association ● FOUR (4) nominators required, at least TWO (2) of whom must be members of: <ul style="list-style-type: none"> ● Executive Committee; or ● Representatives' Council' or ● Any Standing Committee of the Association or ● TFA Staff ● Received by the Chair, Professional Affairs Committee |
| Adjudication | <ul style="list-style-type: none"> ● Nominations to be reviewed by a committee consisting of members of the Professional Affairs Committee, the Immediate Past-President, if available, and the President ● Recommendation to the Executive requires support of a 2/3 majority of the committee |
| Deadlines | <ul style="list-style-type: none"> ● Nominations: ● Call to be issued by March 1, 2024 ● Must be received by 4:00 p.m. April 3, 2024 ● Adjudication ● Recommendation to Executive |
| Announcement | <i>tfa-announce</i> following Executive ratification of Adjudication Committee recommendation |
| Award | Plaque or other similar form of recognition as recommended by Adjudication Committee |
| Presentation | Plaque will be presented or sent to the recipient |