

Toronto Metropolitan Faculty Association  
**TMU PERSON OF THE YEAR AWARD**

**Nomination Form**

**To the nominators:** Please fill in this form, attach it to the supportive documents and send it to the attention of the Chair, Professional Affairs Committee, at [tfa@torontomu.ca](mailto:tfa@torontomu.ca). The nomination must be received by **4 pm on April 3, 2024**.

**Candidate's Name** \_\_\_\_\_  
(Please Print)

**Services to the Toronto Metropolitan University Community:** Please attach a separate document (up to 5 pages) describing the candidate's services to Toronto Metropolitan University and include any supportive materials (e.g. 3-5 letters of support).

The signatures of **four** nominators are required. Nominators can represent any of the following constituencies: students, faculty, staff, and academic administrators.

	<b>Nominators' signature</b>	<b>Print Name</b>	<b>Constituency</b>
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____

# Toronto Metropolitan Faculty Association

## AWARDS

<b>Name</b>	<b>TMU Person of the Year Award</b>
<b>Criteria</b>	<p><b>Recognises outstanding contribution(s) to the Toronto Metropolitan University Community during the previous academic year including, but not necessarily restricted to:</b></p> <ul style="list-style-type: none"> <li>● A particular contribution likely to benefit the TMU Community over time</li> <li>● Volunteer commitment either within TMU or in the broader community that demonstrates an admirable balance of career and good citizenship</li> <li>● Exemplary handling of duties associated with any office held</li> <li>● One award per year</li> </ul>
<b>Eligibility</b>	<ul style="list-style-type: none"> <li>● Anyone making an outstanding contribution to TMU, even if not a member of the Toronto Metropolitan University Community.</li> <li>● Members of the TFA Executive are not eligible during their term of office.</li> </ul>
<b>Nominations</b>	<ul style="list-style-type: none"> <li>● Call issued by Professional Affairs Committee to the entire TMU community</li> <li>● Received by the Chair, Professional Affairs Committee</li> </ul>
<b>Adjudication</b>	<ul style="list-style-type: none"> <li>● Nominations to be reviewed by a committee consisting of members of the Professional Affairs Committee, the Immediate Past-President, if available, and the Vice-President Internal</li> <li>● Recommendation to the Executive requires support of a 2/3 majority of the committee</li> </ul>
<b>Deadlines</b>	<p>Nominations:</p> <ul style="list-style-type: none"> <li>● Call to be issued by March 1, 2024</li> <li>● Must be received by <b>4:00 p.m. April 3, 2024</b></li> <li>● Adjudication and recommendation to Executive prior to spring AGM</li> </ul>
<b>Announcement</b>	<ul style="list-style-type: none"> <li>● Vice-President Internal to advise recipient immediately following Executive ratification of Adjudication Committee recommendation</li> <li>● Winner to be announced on tfa-announce following presentation of award</li> </ul>
<b>Award</b>	Plaque or other similar form of recognition as recommended by Adjudication Committee
<b>Presentation</b>	Plaque will be presented or sent to the recipient