

Toronto Metropolitan Faculty Association

CAREER ACHIEVEMENT AWARD

Nomination Form

To the nominators: Please fill in this form, attach it to the supportive documents and email it to tfa@torontomu.ca. The nomination must be received by **4 pm on April 1, 2026**.

Candidate's Name _____
(Please Print)

Service to the Profession: Please attach a separate document (up to 10 pages) describing the candidate's service to their profession (i.e. to discipline, to students, and/or to community) and include any supportive materials (e.g. 3- 5 letters of support).

The signatures of **four** nominators are required. At least two of the nominators must be members of the Executive Committee, the Representatives' Council, any Standing Committee of the TFA.

Nominators' signature	Print Name	Position
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____

Toronto Metropolitan Faculty Association AWARDS

Name	TFA CAREER ACHIEVEMENT AWARD
Criteria	<ul style="list-style-type: none"> ● Recognises a sustained, outstanding career of contributions to the profession including, but not necessarily restricted to: <ul style="list-style-type: none"> ○ contributions to one’s discipline ○ contributions to students ○ contributions to one’s community ● Awarded annually ● Normally only one award per year; no more than two per year
Eligibility	<ul style="list-style-type: none"> ● Any member or retired member of the TFA
Nominations	<ul style="list-style-type: none"> ● Call issued by Professional Affairs Committee to all members of the Association ● FOUR (4) nominators required, at least two of whom must be members of: <ul style="list-style-type: none"> ○ Executive Committee; or ○ Representatives’ Council; or ○ Any Standing Committee of the Association ● Received by the Office Manager, TFA Office (tfa@torontomu.ca)
Adjudication	<ul style="list-style-type: none"> ● Nominations to be reviewed by a committee consisting of all members of the Professional Affairs Committee ● Recommendation to the Executive requires support of a 2/3 majority of the committee
Deadlines	<ul style="list-style-type: none"> ● Nominations: <ul style="list-style-type: none"> ○ Call to be issued by February 2, 2026 ○ Deadline: 4:00 p.m. on April 1, 2026 ● Adjudication <ul style="list-style-type: none"> ○ Recommendation to Executive for its second meeting in April
Announcement	<ul style="list-style-type: none"> ● TFA-Announce following Executive ratification of Adjudication Committee recommendation
Award	<ul style="list-style-type: none"> ● Plaque or other similar form of recognition as recommended by Adjudication Committee
Presentation	<ul style="list-style-type: none"> ● Awards Reception during Spring General Meeting